

# Pune Institute of Business Management

## Alumni Meeting 2022

### **Minutes of the Alumni Meeting:**

The meeting of the members of the Placements & Academics was held on 21<sup>st</sup> November 2022 at 3:00 PM in Conference Room.

### **Agenda of Meeting:**

1. To Organize the Alumni Meet for Year 2022
2. Discussion regarding the Alumni Meet for upcoming year
3. To plan the upcoming year with Corporate Events and to finalize the Calendar

### **Attendees of Meeting:**

The following members have participated in the meeting:

Sr. No	Name of the Member	Department
1	Dr. B. Naresh	Academic Director
2	Ms. Choden Goperma	Placements
3	Mr. Anshul Makhloga	Placements
4	Ms. Harshada Sarma	Examination
5	Mr. Poornima Sherawat	Academics
6	Mr. Datta Jadhav	Academics
7	Mr. Shruti Ghosh	Student
8	Mr. Abhishek Sandeep Desai	Student

## **Discussion Pointers of Meeting:**

The Meeting for Alumni Meet was held in Conference Room as per the following schedule:

1. The Date finalization for Alumni Meet will be discussed in next meeting due to certain clashes in agenda.
2. The Theme, Venue & Flow of Alumni Meet Event can be finalized and discussed.
3. The roles and responsibilities for committee members
  - a. To check on final database
  - b. To design the Invitation
  - d. Gift finalization for Alumni
  - e. Budget planning for Event
4. Kindly plan the entire outline till we finalize the date in next meet.

Note: These minutes of the meeting are prepared to the best of my understanding and the other members of the meeting are requested to suggest for any changes within 24 hours for the time of receipt this email.

Meeting end time: 3:30 PM

Duration: 30 minutes.